



Dreams Take Flight Canada is looking for Directors for its Board of Directors

The Dreams Take Flight Canada Board of Directors is currently looking to fill 10 Board positions with the ideal candidates being passionate about and having a good understanding of Dreams Take Flight and its purpose.

Candidates should also be able to offer any of the following skills:

- Board Governance/Strategic Planning
- Business Management
- Communications/Marketing/PR
- Community Leadership/Training
- Event Planning
- Finance/Accounting
- Fundraising Expertise
- Government/Leadership
- Knowledge of non-profits/regulations
- Legal Expertise
- Quality/Risk Management

Dreams Take Flight Canada welcomes and encourages applications from those who reflect the diversity found in Dreams Take Flight Canada, encompassing representation of various: genders, languages, cultures, religions, Indigenous peoples, orientations / identities, physical abilities, age groups and geographical regions.

Overview

It is important that Board Director candidates understand the responsibilities of being a Board member and have the ability to act in the best interest of the organization as a whole, and not just a particular region.

Time Commitment and Expectations

Board members are also expected to contribute to the organization by:

- Attending bi-annual meetings and actively participating in all Board and committee meetings. In-person meetings such as the AGM can be held in any of the Dreams cities across Canada. If required, airline transportation will be arranged at no cost.
- Committing time for needed projects, undertaking leadership of projects, provide suggestions to help the organization move forward, participate actively in all discussions at the board level and be able to carry out other duties as assigned.

Process for Submitting Expressions of Interest

The nominations committee reviews and updates the skills matrix, interviews prospective candidates and provides recommendations to the Board for new members. Only those selected for an interview will be contacted.

Please complete the application form below and send it with **a cover letter and your résumé** to the Nominations Committee at Nominations@dreamstakeflight.ca

Thank you for your interest in Dreams Take Flight Canada.



DREAMS TAKE FLIGHT CANADA BOARD OF DIRECTORS APPLICATION

OFFICE USE ONLY.

RECEIVED: _____

PLEASE EMAIL COMPLETED FORM,
COVER LETTER AND A CURRENT RESUME TO
NOMINATIONS@DREAMSTAKEFLIGHT.CA

Thank you for your interest in joining the Dreams Take Flight Canada Board of Directors. Our Board plays a vital role in promoting our vision and increasing awareness in our community. Nominations will be open from March 1st – April 5th, 2023, with results announced at the AGM. We welcome applicants with suitable skills and experience to help us grow our organization across Canada.

APPLICANT CONTACT INFORMATION

| | | | | |
|-------------|--|----------------|------------|-----------------------------------------------------------------------------------------------------------------------------|
| Name | | | | <input type="checkbox"/> Previous/present DTFC Board Member <input type="checkbox"/> Current/retired Air Canada employee |
| Address | | City, Province | | |
| Postal Code | | Email | | |
| Telephone | | | Cell Phone | |

| | |
|----------------------------------------------------------------------------------------------------------------------------|--|
| What motivates you to become a board member for Dreams Take Flight Canada? | |
| What special qualifications and/or skills would you bring to the board? | |
| Please describe any past board accomplishments (including Dreams or other types of boards on which you have participated). | |
| Please describe your understanding of a board member's role with Dreams Take Flight Canada. | |



DREAMS TAKE FLIGHT CANADA BOARD OF DIRECTORS APPLICATION

The board of directors seeks a complementary balance of knowledge, skills and experience at a governance level. Please identify those areas in which you have basic or advanced competencies or are willing to learn:

| BOARD OF GOVERNANCE | WILLING TO LEARN | BASIC | ADVANCED |
|----------------------------------------|--------------------------|--------------------------|--------------------------|
| ▪ Business Management | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Communications/Marketing/PR | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Community Leadership/Training | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Computer Skills (Google Suite) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Event Planning | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Finance/Accounting | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Fundraising Expertise | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Governance/Leadership | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Interpersonal Communication Skills | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Knowledge of non-profits/regulations | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Legal Expertise | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Quality/Risk Management | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Strategic Planning | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Other (please specify): | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

THE FOLLOWING ARE TERMS AND CONDITIONS OF YOUR NOMINATION AND PARTICIPATION ON THE DREAMS TAKE FLIGHT CANADA BOARD OF DIRECTORS:

Initial if yes:

- I agree to submit an RCMP Criminal Record Check / police background check for the vulnerable sector
- I agree to represent the organization as a whole and make decisions accordingly
- I agree to represent all chapters/affiliates equally

REFERENCES

Please provide two references that are familiar with your previous board or committee experience:

| | |
|---------------------------|---------------------------|
| 1 st Reference | 2 nd Reference |
| Relationship | Relationship |
| Telephone | Telephone |
| Email | Email |

Please attach a cover letter and a current resume to your application.

By submitting this application, I declare that:

- I meet the eligibility criteria and accept the conditions of nomination as delineated.
- I certify that the information in this application and in my resume is accurate and true.
- I understand that the establishment of the Board of Directors for this non-profit corporation complies with the Bylaws of the Organization. I also understand that acceptance as a board member includes joining the Membership of the Organization.

APPLICANT NAME (please print): _____

APPLICANT SIGNATURE: _____ **DATE:** _____